

**Tooele City Council  
Business Meeting Minutes**

**Date:** Wednesday, January 19, 2022

**Time:** 7:00 p.m.

**Place:** Tooele City Hall, Council Chambers  
90 North Main Street, Tooele, Utah

**City Council Members Present:**

Ed Hansen  
Justin Brady  
Maresa Manzione  
Tony Graf

**City Council Members Excused:**

Dave McCall

**City Employees Present:**

Mayor Debbie Winn  
Jim Bolser, Community Development Director  
Adrian Day, Police Department Chief  
Jamie Grandpre, Public Works Director  
Roger Baker, City Attorney  
Shannon Wimmer, Finance Director  
Darwin Cook, Parks and Recreation Director  
Paul Hansen, Tooele Engineer  
Michelle Pitt, City Recorder

Minutes prepared by Katherin Yei

Chairman Brady called the meeting to order at 7:07 p.m.

**1. Pledge of Allegiance**

The Pledge of Allegiance was led by Chairman Brady.

**2. Roll Call**

Tony Graf, Present  
Ed Hansen, Present  
Justin Brady, Present  
Maresa Manzione, Present  
Dave McCall, Excused

**3. Mayor's Youth Recognition Awards**

*Presented by Debbie Winn, Mayor & Stacy Smart, Communities That Care Supervisor*

Mayor Winn, Stacy Smart, and Chief Day presented the Mayor's Youth Recognition Awards to the following student:

Jack Esquibel

#### **4. Public Comment Period**

Mr. Sloan shared information on the National Association of Realtors, the Smart Growth Committee, and their in-house publication called "On Common Ground." He shared the current issue with the Council.

#### **5. Public Hearing and Motion on Ordinance 2022-03 An Ordinance of the Tooele City Council Amending Section 7-4-11 of the Tooele City Code Regarding Public Safety Aisle Requirements in Parking Lots**

*Presented by Jim Bolser, Community Development Director*

Mr. Bolser reviewed information on amending section 7-4-11 of the Tooele City Code regarding public safety aisle requirements in parking lots. This ordinance had been heard during a December work meeting. It identifies routes that have to be wider for safety in anticipation of emergency response, but it is a blanket rule that applies to all parking lots. The ordinance proposes to examine a more effective way by looking at different types of development that would be most common for the needs of emergency response, separating between multi-family residential and non-residential. The Planning Commission has forwarded a unanimous positive recommendation.

Chairman Brady opened the public hearing. No one came forward. The public hearing was closed.

**Council Member Hansen motioned to approve Ordinance 2022-03.** Council Member Graf seconded the motion. The vote was as follows: Council Member Hansen, "Aye," Council Member Graf, "Aye," Chairman Brady, "Aye." The motion passed.

#### **6. Ordinance 2022-02 An Ordinance of Tooele City Establishing an Economic Development Department, and Amending Tooele City Code Section 1-6-4 to Reference the Economic Development Department**

*Presented by Debbie Winn, Mayor*

Mayor Winn presented information on creating an Economic Development Department Director for Tooele City.

**Council Member Manzione motioned to approve Ordinance 2022-02 establishing an Economic Development Department, and Amending Tooele City Code.** Council Member Hansen seconded the motion. The vote was as follows: Council Member Hansen, "Aye," Council Member Graf, "Aye," Chairman Brady, "Aye." The motion passed.

**7. Resolution 2022-09 A Resolution of the Tooele City Council Consenting to Mayor Winn's Appointment of Jared Stewart to the Position of Director of the Economic Development Department**

*Presented by Debbie Winn, Mayor*

Mayor Winn appointed Jared Stewart as the Director of the Economic Development Department. Mr. Stewart has brought in over \$1.2 million in grants for Tooele City.

**Council Member Manzione motioned to approve Resolution 2022-09.** Council Member Graf seconded the motion. The vote was as follows: Council Member Hansen, "Aye," Council Member Graf, "Aye," Chairman Brady, "Aye." The motion passed.

**8. Swearing in of Jared Stewart as the New Economic Development Director**

*Presented by Michelle Pitt, City Recorder*

Ms. Pitt swore in Jared Stewart as the new Economic Development Director.

**9. Resolution 2022-10 A Resolution of the Tooele City Council Approving an Interlocal Cooperation Agreement Re-Establishing the Tooele County Council of Governments**

*Presented by Debbie Winn, Mayor*

Mayor Winn presented information on the Council of Governments that allowed each entity in the County to be a part of the decision-making process. The new bylaws include Erda City, Tooele County School District, Tooele Army Depot and Dugway. Tooele City would like to reestablish the expired agreement.

**Council Member Hansen motioned to approve Ordinance 2022-10.** Council Member Manzione seconded the motion. The vote was as follows: Council Member Hansen, "Aye," Council Member Graf, "Aye," Chairman Brady, "Aye." The motion passed.

**10. Resolution 2022-05 A Resolution of the Tooele City Council Appointing Alison Dunn to the Planning Commission**

*Presented by Justin Brady, City Council Chairperson*

Chairman Brady presented the City Council appointing Alison Dunn to the Planning Commission.

**Council Member Graf motioned to approve Resolution 2022-05, A Resolution of the Tooele City Council Appointing Alison Dunn to the Planning Commission.** Council Member Hansen seconded the motion. The vote was as follows: Council Member Hansen, "Aye," Council Member Graf, "Aye," Chairman Brady, "Aye." The motion passed.

**11. Resolution 2022-04 A Resolution of the Tooele City Council Amending the Tooele City Fee Schedule Regarding Record Duplication Fees**

*Presented by Chief Adrian Day*

Chief Day presented an amendment for the fee schedule regarding record duplication fees. They were reviewed as follows: \$10 for a DVD, \$15 for 32GB USB, removing audio and video, and \$40 for every hour of body cam footage review.

**Council Member Manzione motioned to approve Resolution 2022-04 with the inclusion per DVD and per USB language.** Council Member Hansen seconded the motion. The vote was as follows: Council Member Hansen, "Aye," Council Member Graf, "Aye," Chairman Brady, "Aye." The motion passed.

**12. Resolution 2022-06 A Resolution of the Tooele City Council Amending the Tooele City Fee Schedule Regarding Cemetery Fees**

*Presented by Darwin Cook, Parks & Recreation Director*

Mr. Cook reviewed information regarding the increase of Cemetery fees for multiple cremations to the max amount of \$300.

**Council Member Graf motioned to approve Resolution 2022-06.** Council Member Hansen seconded the motion. The vote was as follows: Council Member Hansen, "Aye," Council Member Graf, "Aye," Chairman Brady, "Aye." The motion passed.

**13. Resolution 2022-07 A Resolution of the Tooele City Council Amending the Tooele City Fee Schedule Regarding Golf Course Fees**

*Presented by Darwin Cook, Parks & Recreation Director*

Mr. Cook presented information on the Tooele City Fee Schedule for Golf Course Fees. The fee changes are based on surrounding golf-courses raising their fees.

**Council Member Hansen motioned to approve Resolution 2022-07.** Council Member Manzione seconded the motion. The vote was as follows: Council Member Hansen, "Aye," Council Member Graf, "Aye," Chairman Brady, "Aye." The motion passed.

**14. Resolution 2022-02 A Resolution of the Tooele City Council Approving an Agreement with Phil's Glass, Inc., for Removal and Replacement of the Parks and Recreation Building Exterior Windows and Doors**

*Presented by Darwin Cook, Parks & Recreation Director*

Mr. Cook presented information regarding the new Parks and Recreation Building located at the old family practice building. The building has been cleaned out, new lighting and a roof has been installed. Resolution 2022-02 is to enter into a contract with Phil's Glass for the replacement of

the windows in the amount of \$9,253 with 5% contingency coming from the PAR tax. A security system will be put in, in the near future.

**Council Member Manzione motioned to approve Resolution 2022-02.** Council Member Hansen seconded the motion. The vote was as follows: Council Member Hansen, “Aye,” Council Member Graf, “Aye,” Chairman Brady, “Aye.” The motion passed.

### **15. Grand Storage Minor Subdivision**

*Presented by Jim Bolser, Community Development Director*

Mr. Bolser reviewed information on the Grand Storage Minor Subdivision, containing ten-acres of land with split zoning of RR-1 and LI. There is an existing storage facility and a home planned on the property. The minor subdivision application proposes to split the subdivision into two lots, with no infrastructure or right-away dedication needed. The Planning Commission forwarded a unanimous positive recommendation.

**Council Member Manzione motioned to approve Grand Storage Minor Subdivision.**

Council Member Graf seconded the motion. The vote was as follows: Council Member Hansen, “Aye,” Council Member Graf, “Aye,” Chairman Brady, “Aye.” The motion passed.

### **16. TP Tooele Minor Subdivision**

*Presented by Jim, Bolser, Community Development Director*

Mr. Bolser presented information on the 18-acre property zoned GC, General Commercial. The subdivision proposes to split off a small portion with the potential of a hotel and commercial site to the East. As well as multi-family residential to the west, pending a Zoning Map Amendment. The Planning Commission forwarded a unanimous positive recommendation.

**Council Member Hansen motioned to approve TP Tooele Minor Subdivision.** Council Member Manzione seconded the motion. The vote was as follows: Council Member Hansen, “Aye,” Council Member Graf, “Aye,” Chairman Brady, “Aye.” The motion passed.

### **17. Minutes**

Wednesday, January 5, 2022

There are no changes to the minutes.

**Council Member Hansen motioned to approve Minutes from January 5 meeting.** Council Member Manzione seconded the motion. The vote was as follows: Council Member Hansen, “Aye,” Council Member Graf, “Aye,” Chairman Brady, “Aye.” The motion passed.

### **18. Invoices**

There were no invoices to approve.

**19. Adjourn**

Chairman Brady adjourned the meeting at 7:53pm.

*The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.*

Approved this 2 day of ~~February~~<sup>March</sup>, 2022

  
Justin Brady, City Council Chair